

Substitute Teacher Pay Policies

FAIS will pay substitute teachers an hourly rate for all hours that the School requests the substitute teacher to be on campus and available.

If a substitute opts to leave campus between assigned classes, the time off campus will be unpaid.

Lunch breaks vary by Division and can be affected by recess duty or other responsibilities of the teacher being substituted. In general, Maternelle lunch is 60 minutes, Lower School lunch is 60 minutes, and Middle School lunch is 50 minutes.

Example 1: French International requests a sub to teach a class at 8:30 and at 1:00, and to remain on campus until the last class is completed at 2:00. Total time to be paid is from 8:30 - 2:00, less the divisional lunch break.

Example 2: French International requests a sub to teach a class at 8:30 and at 1:00, and to remain on campus until the last class is completed at 2:00. The substitute opts to leave campus from 11:00 - 12:30, and obtains approval from the Substitute Coordinator. Total time to be paid is from 8:30 - 11:00, plus from 12:30 - 2:00.